



*The Institutional Review Board (IRB) for BNL is the State University at Stony Brook (SB) Committee on Research involving Human Subjects (CORIHS). BNL is a member of this committee.

BNL Safety Committees Structure

Overview: The BNL Safety Committees consist of the following:

- | | |
|---|---------------------------------------|
| 1. Director's Safety Committee | 9. Nuclear Safety |
| 2. Aviation and Marine Safety | 10. Firearms Safety |
| 3. Laboratory Environment, Safety and Health (ES&H) | 11. Traffic Safety |
| 4. Laser Safety | 12. Institutional Biosafety |
| 5. Radiological Protection | 13. Brookhaven Advocacy Council (BAC) |
| 6. Transportation Safety | 14. BNL Radioactive Drug Research |
| 7. Laboratory Electrical Safety | 15. Institutional Animal Care and Use |
| 8. Lifting Safety | 16. PAAA Working Group |

General Comments:

1. The Charge sections of the committee charters are inconsistent. Committee charges do not clearly define the mission, how decisions and recommendations are rolled up and communicated at the Institution level
2. In several of the Safety Committee Charters it is not clear whom the committee reports to.
3. There is no mechanism or process in place that rolls up recommendations and/or committee minutes from safety committees to the Institutional level (i.e. Lab Director, Director's Safety Committee).
4. The alignment and reporting structure of the safety committee is de-centralized and appears inefficient.

Effective Date: January 2004

Committee Handbook - Institutional Animal Care and Use Committee

I. Charge

- A. Review, at least once every six months, the Laboratory's program for humane care and use of animals;
- B. inspect, at least every six months, all of the Laboratory's animal facilities, including satellite facilities;
- C. prepare reports following reviews of program and facilities, and make recommendations to the Institutional Official regarding any aspect of the Laboratory's animal program, facilities, or personnel training;
- D. review concerns involving the care and use of animals at the Laboratory;
- E. review and approve, require modifications in (to secure approval) or withhold approval of those sections of all applications or proposals related to the care and use of animals as specified in NIH Grants and Contracts 14, No. 8, June 25, 1985, part IV.C;
- F. review and approve, require modifications in (to secure approval), or withhold approval of proposed significant changes regarding the use of animals in ongoing activities; and
- G. be authorized to suspend an activity involving animals in accordance with specifications set forth in NIH Grants and Contracts 14, No. 8, June 25, 1985, part IV.C.6.

II. Membership

The Committee shall have a broad representation and consist of at least 5 members, including one or more members not affiliated with the laboratory and one or more DVMs.

- A. **Appointed by:** The Laboratory Director
- B. **Term:** Between 2 and 3 years, with reappointment possible
- C. **Members:** See [BNL Committee Memberships](#).

III. Meeting Frequency

The Committee meets once each month.

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Effective Date: March 2004

Committee Handbook - Aviation and Marine Safety Committee

I. Charge

The Brookhaven National Laboratory Aviation and Marine Safety Committee (LAMSC) reports to and advises the Assistant Laboratory Director for Environment, Safety, Health, and Quality (ALD for ESH&Q) on all aviation and marine safety issues and concerns that impact the Laboratory and its population. The Committee is tasked with:

- A. Assisting the Laboratory in matters related to aircraft and marine safety that impact Laboratory programs.
- B. Reviewing Laboratory activities involving the use of aircraft, marine vessels, or small boats.
- C. Reviewing requests for Laboratory aviation activities and recommending action to the ALD for ESH&Q.
- D. Reviewing requests for Laboratory marine vessel and small boat activities and recommending action to the ALD for ESH&Q

II. Membership

- A. **Appointed by:** Assistant Laboratory Director for Environment, Safety, Health & Quality.
- B. **Term:** Three years.
- C. **Members.** See [BNL Committee Memberships](#).

III. Meeting Frequency

Meetings are held at the discretion of the Chair or The Assistant Laboratory Director for ESH & Quality. Minutes of the meetings and all pertinent materials will be retained in the Committee Chair's Office for a period of three years.

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Effective Date: October 2003

Committee Handbook - Brookhaven Advocacy Council (BAC)

I. Charge

The Brookhaven Advocacy Council (BAC) advises and makes recommendations to the Laboratory Director on the resolution of employee, guest, and user concerns/issues that are brought to the attention of the BAC. *The BAC functions independently of the Human Resources Division, reporting directly to the Laboratory Director.*

A key component of the Laboratory's commitment to fairness, the BAC is charged with the authority to receive and respond to employee, guest, and user concerns/issues; analyze and research data; and propose resolutions. The BAC shall have access to all pertinent, uncensored information, within the Laboratory's guidelines regarding confidentiality, to assist them in the resolution of concerns/issues.

Mission Statement

The Brookhaven Advocacy Council, a key component of the Laboratory's commitment to fairness, shall endeavor to create an atmosphere of trust between itself and BNL employees, guests, and users that is expected to contribute to a quality work environment at the Laboratory. Through action oriented initiatives, the Council will promote the full utilization of talents and capabilities of the Laboratory's diverse work force. It will pursue the following goals.

1. Ensure confidentiality and professionalism on the part of the Council members in the handling of employee, guest, and user concerns. Conduct itself in a manner so that employees, guests, and users at all levels feel their concerns/issues will be taken seriously.
2. Ensure strict observance of the Laboratory's policy of zero tolerance for retaliation against an employee, guest, or user who raises a concern.
3. Thoroughly investigate employee, guest, and user concerns/issues and resolve in a timely way.
4. Promote employee, guest, and user awareness of the Council's activities.
5. Ensure employees, guests, and users are trained and educated about diversity in their workplace.
6. Keep the Laboratory's Director fully informed of employee, guest, and user concerns/issues that are brought to the Council's attention.

II. Membership

- A. **Appointed by:** The Council members are appointed by a Nominating Committee with the approval of the Laboratory Director and are responsible to him. The Council consists of a Chairperson, a Co-Chairperson, and a Secretary, and eight members who reflect generally the composition of the work force at the Laboratory.
- B. **Term:** Three-year terms, after which replacement may be made.
- C. **Membership:** [See BAC Website.](#)

III. Meeting Frequency

The Council will meet regularly once each month with additional special meetings as needed or as requested by the Chairperson.

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Effective Date: December 2003

Committee Handbook - Institutional Biosafety Committee

I. Charge

The Institutional Biosafety Committee consists of scientists, support staff, pertinent subject matter experts, and community representatives and is charged by the Associate Director for Life Sciences with the oversight of all research activities involving recombinant DNA (as required by the NIH "Guidelines for Research Involving Recombinant DNA Molecules"), and DOE Etiologic Agents (as defined in DOE 450.7 which includes the 42 CFR 72.6 CDC Select Agents and 42 CFR 72.3 CDC Etiologic Agents) as well as other biological hazards that require this level of review.

The BNL Work Planning System provides the means for all Departments/Divisions conducting experiments to establish a graded approach to determine the level of rigor used in the documentation, hazard analysis, and review of their experiments. Each Department uses an Experimental Safety Review Committee to review new experiments and significant modifications to experiments. The Department/Division Chair approves the work. Review by the Institutional Biosafety Committee should supplement and not supplant the system. Thus, it is necessary for the Departments/Divisions conducting work to complete the standard experimental safety reviews for those projects involving the use biological agents and to involve pertinent subject matter experts in the review process (Biological Safety, Emergency Services, Occupational Medicine, Security, etc.). After internal review/approval, the projects that identify recombinant DNA activities or etiologic agent use are sent to the Institutional Biosafety Committee for final approval. The IBC will ensure concurrence by the appropriate Subject Matter Experts.

II. Membership

- A. **Appointed by:** The Associate Laboratory Director for Life Sciences.
- B. **Term:** Membership terms are for two to five-year periods.
- C. **Members:** See [BNL Committee Memberships](#).

Note: Line Management from organizations submitting to the IBC will be included on those reviews (i.e., Collider-Accelerator, NSLS).

III. Meeting Frequency

The Committee meets at the discretion of the Chairperson. Smaller subgroups may be called on by the Chairperson to grant interim approval to initiate an experiment. A quorum shall

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Committee Handbook - Director's Safety Committee

I. Charge

The BNL Director's Safety Committee provides feedback to the Director on occupational, safety and health (OSH) issues.

The Committee is responsible for the following:

- To participate in the effectiveness review of the Laboratory's OSH program at the annual OSH Management Review.
- To make recommendations to enhance the safety performance and culture at BNL.
- To facilitate communication in the Lab community on occupational, safety and health matters.
- Review issues from the departments/divisions occupational, safety and health committees that are not being adequately addressed through normal management chain or are outside their management purview.

II. Membership

The Laboratory Director will serve as the chair for the Director Safety Committee. The committee members will consist of the Assistant Laboratory Director for Environment, Safety, Health and Quality, the Manager of Safety and Health Services Division and six employee representatives, including one each from the Union, Technician Staff, Construction, Administrative Staff, Scientific Staff and User Community (appointed by the Laboratory Director for 1 year terms).

See the [BNL Committee Memberships](#) for complete membership.

III. Meeting Frequency

Meetings are held quarterly and at the request of the Chair. A quorum shall consist of a simple majority of the term members (i.e., not including the ex officio members).

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Effective Date: January 2004

Committee Handbook - Laboratory Environment, Safety & Health Committee

I. Charge

The Laboratory Environment, Safety and Health Committee advises the operating organizations and the Directorate on environmental impact, radiation and general safety and health matters associated with all Laboratory facilities. This Committee provides independent assurance to the Assistant Laboratory Director for ESH & Quality that an in-depth analysis commensurate with the hazards involved has been performed and that the project or facility can function without undue risk. More detailed information concerning the functioning and responsibilities of this committee is contained in the Laboratory Environmental Safety and Health Manual.

Among those items requiring review by the Laboratory ES&H Committee are the following:

- A. New projects or facilities for which formal safety analyses are required.
- B. Proposed changes or modifications to existing facilities significantly affecting safety or requiring changes to existing formal safety analyses.

In addition, Line Managers or Associate/Assistant Directors may call upon the ES&H Committee to assist them in reviewing ES&H-related issues (e.g., audits or appraisals of Laboratory operations affecting safety and proposed corrective actions, safety-related operational event investigations, generic non-facility-specific unreviewed safety issues) as they determine appropriate.

More detailed information concerning the functioning and responsibilities of this Committee is contained in [Hazard Analysis](#) subject area

II. Membership

- A. **Appointed by:** Assistant Laboratory Director for ESH & Quality.
- B. **Term:** Three years.
- C. **Members:** See [BNL Committee Memberships](#).

III. Meetings Frequency

Meetings are held quarterly and at the request of the Chair. Given the importance of the proceedings for this Committee to Laboratory operations, every effort should be made by members to attend, including schedule/work adjustments by their supervisors. A quorum shall consist of a simple majority of the term members (i.e., not including the Secretary and the ex officio members).

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Effective Date: January 2004

Committee Handbook - Firearms Safety Committee

I. Charge

The BNL Firearms Safety Committee is mandated by DOE Order 440.1, Firearms Safety. The committee's function is to:

- at least annually, inspect armories, ranges, cleaning facilities and any other firearms-associated facilities.
- review, evaluate and approve changes to firearms-related safety analysis report, policies, lesson plans and operating procedures.
- assist Laboratory management in providing safe firearms activities.

II. Membership

- A. **Appointed by:** Assistant Laboratory Director for Facilities and Operations.
- B. **Term:** Three years
- C. **Members:** See [BNL Committee Memberships](#).

III. Meeting Frequency

The committee shall meet at the call of the Chair, but no less frequently than semiannually, to review and evaluate Laboratory facilities, policies, lesson plans and procedures relating to firearms safety. Minutes of the meeting shall be retained on file in the SSD File Plan and the Director's Office for a period of three years.

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Committee Handbook - Laboratory Electrical Safety Committee

I. Charge

The Laboratory Electrical Safety Committee (LESC) is the principal advisory committee to the Brookhaven National Laboratory (BNL) Directorate, the Safety and Health Services Division, and to individual operating organizations on safety matters relative to electrical systems, equipment, and components. The primary vehicle for dissemination of this information is the Environment, Safety and Health (ES&H) Standards Manual.

The committee is the technical body which will recommend approval to the Deputy Director for Operations for significant electrical safety issues and with responsibilities as designated below.

Areas of committee responsibility:

- A. Advise individual organizations and the Directorate, as appropriate, about electrical safety-related items which are brought to the committee's attention by a member of the committee, an operating organization, the Safety & Health Services Division (SHS) or the Director's Office.
- B. Review at least biannually and recommend for approval changes, as necessary, to the BNL Electrical Safety Policy, ES&H Standards 1.5.0 (Electrical Safety), 1.5.1 (Lockout/Tagout Requirements), 1.5.2 (Design Criteria for Electrical Equipment) and 1.5.3 (Interlock Safety Standards).
- C. Approve in conjunction with the Central Training Office the objectives, content and target audiences of electrical safety-related training programs.
- D. Review internal and external electrical accident and incident reports for applicable "lessons learned."
- E. Act as the "Authority Having Jurisdiction" for NEC Code interpretations.
- F. When requested by the SHS Division or the Directorate:
 - 1. Recommend for approval proposed changes or modifications to existing facilities or new construction which significantly affect electrical safety.
 - 2. Advise as to Conformance-to-Standards of departmental/divisional Electrical-Safe-Work rules and procedures (construction, maintenance and operation of electrical devices and interlock systems).
 - 3. Review proposed or established Hazard Assessments.

4. Review Safety Interlock Systems.

II. Membership

- A. **Appointed by:** The Deputy Director for Operations.
- B. **Term:** Three years.
- C. **Members:** See [BNL Committee Memberships](#).

III. Meeting Frequency

Meetings are held quarterly or at the request of the Chair.

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Committee Handbook - Laser Safety Committee

I. Charge

The Laser Safety Committee reports to and advises the Assistant Laboratory Director for ESH&Q on all laser safety issues and concerns that impact the Laboratory and its population. The Committee is tasked with the promotion of proactive laser safety improvements through the development and oversight of an effective comprehensive laser safety program.

II. Membership

- A. **Appointed by:** The Assistant Laboratory Director for ESH & Quality.
- B. **Term:** Three years
- C. **Members:** See [BNL Committee Memberships](#).

III. Meeting Frequency

Meetings are held twice a year or at the request of the Chair or the Assistant Laboratory Director for ESH&Q.

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Committee Handbook - Lifting Safety Committee

I. Charge

The Lifting Safety Committee (LSC) advises the operating organizations and the Deputy Director for Operations on Lifting Safety matters associated with all lifting at the Laboratory. The term "Lifting Safety matters" refers to those items that could present a hazard to employees, visitors, contractors, or the public, as well as, hazards that might result in significant loss or damage to property or which might seriously impact the operations and intended purpose of BNL facilities. This committee provides independent assurance to the Deputy Director that an in-depth analysis, commensurate with the hazards involved, has been performed and that the project or facility can be operated or constructed without undue risk.

Recommendations from the LSC are submitted to the Deputy Director for Operations for approval. Lifting operations which have been referred to the LSC may not be conducted without the approval of the Deputy Director for Operations, or his designee.

Among those items requiring review by the Lifting Safety Committee are the following:

- A. New operations meeting the criteria given in the [Lifting Safety](#) Subject Area
- B. Proposed revisions in controlling documents upon which operating approval is based, including, but not limited to SBMS [Lifting Safety](#) Subject Area and any documents referenced on approved Pre-Engineered Lift Permits.
- C. Proposed changes to or modifications of existing facility lifting equipment which is included in approved Pre-Engineered Lifts.
- D. Any changes in operations or procedures that could affect a Critical Lift or a Pre-Engineered Lift. These changes can be more specifically defined as any change that:
 - Decreases lifting capacity,
 - Increases below-the-hook weight,
 - Moves stability closer to the limit,
 - Changes the PIC,
 - Changes the rigging configuration.
- E. All items relating to Lifting Safety which are brought to the Committee's attention by a member of the Committee, a division or operating group, the SHS division, or the Director's Office.

Items not requiring review by the Committee are:

Ordinary Lifts;
Pre-Engineered Lifts, which have permits and for which no elements of the permit has been changed.

More detailed information concerning the functioning and responsibilities of this committee is contained in the [Lifting Safety](#) Subject Area.

II. Membership

- A. **Appointed by:** Deputy Director for Operations
- B. **Term:** Three years
- C. **Qualifications:** At least one member of the Lifting Safety Committee shall be a Licensed Professional Structural Engineer or Licensed Professional Mechanical Engineer.
- D. **Ex Officio Members:** The SHS Division Manager or designee shall serve as a voting member of the Lifting Safety Committee. The Plant Engineering Division Crane/Hoisting & Rigging Inspector and Rigging Supervisors also shall serve as a voting member of the Lifting Safety Committee.
- E. **Substitutes:** Substitutes cannot function as voting members unless approved to do so by the Deputy Director for Operations.
- F. **Consultant/Technical Expert:** Under certain circumstances the Chair may request assistance from a BNL Employee that has technical expertise relevant to the lift being reviewed. The Chair, due to the complexity of a proposed lift, may also request assistance from an outside consultant (the cost of which shall be billed directly to the organization or department/division requesting the Critical Lift Review). These individuals will be non-voting members of the review.
- G. **Duties:** Members are expected to attend meetings, perform independent, in-depth analysis of items presented, and to carry-out site inspections when appropriate. A member who does not attend a sizeable fraction of the committee meetings may be replaced.
- H. **Committee Members:** See [BNL Committee Memberships](#)

III. Meeting Frequency

The LSC meets at least annually at the request of the Chairperson, but shall meet as often as necessary to support the needs of line organizations who require LSC reviews. A quorum of at least one-half of the voting members of the committee must be present.

A graded approach to Critical Lift and Pre-Engineered Lift reviews will be employed. New operations meeting the criteria given in SBMS [Lifting Safety](#) Subject Area shall be submitted to the Chairperson for evaluation. The submittal shall consist of the completed Critical Lift Evaluation Form, with all supporting documentation. The Chairperson, at his/her discretion, may act upon the application, refer the application to the PE Crane/Hoisting & Rigging Inspector and one or more of the PE Rigging

Supervisors, refer the application to a sub-committee composed of one or more members of the LSC, or call for a full meeting of the LSC, depending upon the completeness and level of complexity of the proposed operation. The final approval of the Critical Lift Evaluation Form rests with the Deputy Director for Operations, upon recommendation of the LSC Chairperson.

The LSC Chairperson will provide copies of this information to the committee members prior to each meeting.

Formal minutes of the committee meetings are kept on the subject and depth of reviews, including questions and conclusions. Minutes are approved by a committee vote.

Those members who are developing a subject being reviewed are disqualified from voting on a recommendation, but not from participating in the review. A majority is required to carry a recommendation. When a decision is not unanimous, a minority report may be appended.

Except for executive sessions, any interested member of the Laboratory community may attend a meeting.

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Committee Handbook - Nuclear Safety Committee

I. Charge

The Nuclear Safety Committee (NSC) has been established to independently advise BNL organizational management and the Deputy Director for Operations (DDO) on nuclear safety matters associated with nuclear facilities, facilities operating under the authorization basis conditions of a DOE Safety Evaluation Report, and also on the storage and use of fissionable material as needed. The NSC supplements the Laboratory Nuclear Safety Officer's (NSO) and the Criticality Safety Officer's (CSO) institutional responsibility.

The NSC shall review major changes and additions to Authorization Basis Documents including; Authorization Agreements, Unreviewed Safety Question Determinations, Safety Analysis Reports, and Technical Safety Requirements for BNL nuclear facilities providing assurance to the Deputy Director for Operations that they are complete, accurate, and appropriately address the hazards involved. They shall also review any positive Unreviewed Safety Issue Determinations (USIDs) associated with former nuclear facilities maintained under the conditions of a DOE Safety Evaluation Report.

At the request of the Laboratory Nuclear Safety Officer and/or the Criticality Safety Officer, the NSC shall review proposals for use of fissionable material, or the movement or storage of fissionable material in any area, which lie outside the envelop of conditions such as quantities, materials, and physical configuration limitations specified in facility authorization basis.

The NSC relies upon the Laboratory Nuclear Safety Officer and organization managers to bring before the Committee matters that, in their judgment, require NSC review. The responsibility for maintaining operations within the Facility Authorization Basis lies with the line organization management.

Members of the NSC must be qualified by experience and training to appraise the Laboratory's activities with respect to the special hazards associated with the handling of large amounts of fissionable and radiological materials, and in the operation of nuclear facilities and facilities formerly classed as nuclear facilities.

The Chair of the NSC will maintain familiarity with general Laboratory matters having potential nuclear safety implications (e.g. NTS reports, Occurrence Reports) and, as deemed appropriate by the Chair, include discussion of such issues at NSC meetings.

Members of the Committee are authorized to vote for or against recommending to the Deputy Director for Operations approval of items brought for committee review. Members are permitted to submit a minority opinion for consideration by the Deputy Director for

Operations, if they feel the need to do so.

The Laboratory Nuclear Safety Officer (NSO) and the Criticality Safety Office (CSO) are ex-officio members of the NSC and shall remain vigilant of all nuclear and criticality safety matters at the Laboratory. The NSO and CSO are voting members of the NSC but they shall abstain from voting on any NSC matters for which, due to their involvement with the planned work, their independence cannot be assured.

II. Membership

- A. **Appointed by:** The Laboratory Director.
- B. **Term:** Three years.
- C. **Membership:** See [BNL Committee Memberships](#).

III. Meeting Frequency

Meetings are conducted as necessary to support nuclear facility and former nuclear facility operations. Electronic voting may be used at the discretion of the Chair to poll the committee members on non-complex issues. A quorum shall consist of a simple majority of the term members or their alternates provided the attending/participating members represent sufficient expertise for the review.

Minutes of the meetings are taken to document the deliberations and recommendations of the Committee. After being approved by the NSC Chair, the minutes are transmitted to the Deputy Director for Operations for his/her approval.

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Committee Handbook - Price Anderson Amendments Act Working Group Charter

I. Charge

The Price Anderson Amendments Act (PAAA) Working Group (WG) evaluates occurrences or conditions that represent a potentially reportable noncompliance with Nuclear Safety Rules (NSR) or a DOE-approved Implementation Plan required by an NSR. (The NSR's are promulgated under the authority of the Price Anderson Amendments Act and are often referred to as PAAA Rules.) This evaluation will determine if a noncompliance has occurred and whether the noncompliance meets or exceeds the criteria for reporting the event formally to DOE through the Noncompliance Tracking System (NTS). Guidance from the DOE Office of Price-Anderson Enforcement (OE) on reporting issues is found in a document titled: Identifying, Reporting, and Tracking Nuclear Safety Noncompliances (<http://www.eh.doe.gov/enforce/handbks/hndbkr4g.pdf>). The guidance provides criteria to determine if untoward events or self-identified deficiencies at BNL which are not in compliance with the Nuclear Safety Rule found in 10 CFR 820, 830, 835, and 708 warrant formal reporting to DOE through the Noncompliance Tracking System (NTS). The PAAA Coordinator brings potentially reportable noncompliance issues to the Group. The Working Group also serves to advise BNL management of issues related to compliance with the Nuclear Safety Rules and the processes for identifying, tracking, and reporting noncompliances.

Upon issuance of the anticipated Worker Safety and Health (WSH) rule to be promulgated in 10CFR851, the charge of this committee will be extended to occurrences or conditions that represent a potentially reportable noncompliance with the WSH rule or a DOE-approved BNL Worker Safety and Health Plan.

II. Membership

- A. **Nomination and Appointments:** Members on the Working Group are nominated by Associate/Assistant Laboratory Directors to represent the functional roles shown below. Members are appointed by the Laboratory Director.
- B. **Term:** Membership term is for one year. The PAAA Coordinator/Alternate and the General Counsel/Alternate are standing appointments. Members may be reappointed to additional terms.
- C. **Membership:** See [BNL Committee Memberships](#).

III. Meeting Frequency

The WG meets as needed at the discretion of the Chairperson. A meeting can be called at any time with a one-week notification when possible. An emergency meeting can be called for the following working day.

IV. Quorum

A quorum consists of the four required positions, or their alternates (indicated by the "R" in the table), two Facility/Operation. Representatives, or their alternates, and two Research Representatives. The Nuclear Safety Committee Representative is a required position for Nuclear Safety issues involving 10CFR 830 Subpart B and the WSH Specialist is a required position for WSH issues involving 10CFR851. To establish a quorum, the PAAA Coordinator may obtain input from a member who is unable to attend, or his/her designated alternate, no later than the meeting date. Attendance can include all modes of teleconference linkage to the meeting.

V. Decisions

Decisions are reached by a majority vote of the members present at the time of the vote including input from members unable to attend. Also, an ALD, in consultation with the Deputy Director for Operations, Legal Counsel and the PAAA Coordinator, may declare an issue to be reportable without WG review. The PAAA Coordinator will communicate this decision to the WG.

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Effective Date: March 2004

Committee Handbook - Pollution Prevention Council

I. Charge

The purpose of the Brookhaven National Laboratory (BNL) Pollution Prevention Council (P2 Council) is to assist in the development, establishment, management, and promotion of laboratory-wide pollution prevention and waste minimization policies and programs. The P2 Council will provide a comprehensive approach to meeting the various pollution prevention and waste minimization requirements and serves as forum for increased communication and consistent implementation of pollution prevention activities. The P2 Council will serve as an information exchange mechanism to promote general awareness of pollution prevention information, while providing a system to document pollution prevention progress, identify pollution prevention opportunities, and make recommendations regarding pollution prevention funding allocations and requirements.

II. Membership

- A. **Appointed by:** The Council consists of twelve members (one per Directorate and an alternate for each), a Chair and Deputy Chair. Each Directorate's member works in conjunction with the alternate to rank the Pollution Prevention proposals, during the first fiscal quarter. Members are appointed by the Assistant Laboratory Director for ESH & Quality. Environmental Compliance Representatives (ECRs) will be ex-officio members.
- B. **Term:** Three years
- C. **Members:** See [BNL Committee Memberships](#).

III. Meeting Frequency

Meetings are held bi-annually and/or at the request of the Chair.

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